**Agenda for the meeting with DKJT to give tasks for each member on the 25/02/11 at Drill Hall Library**

**Attendees**

***Tony Sparkes***

***James Knights***

***Derek Sasli***

***Kingsley Stewart***

1. Apologises for absence. Everybody was present.
2. Minutes of last meeting. See document dated 03/02/11
3. Matters arising.

Tasks given for each member

1. Date and time of next meeting

The next meeting is being held on the 21/03/11 at 11 at the Drill Hall Library for user testing